Madison City Schools Form for Reporting a Complaint of Harassment, Violence, Threats of Violence, Intimidation, Bullying or Cyberbullying

This form may be used by a student or a student's parent or guardian to submit a complaint regarding Harassment, Violence, Threats of Violence, Intimidation, Bullying or Cyberbullying (Board Policy 6.23 [Harassment, Violence, and Threats of Violence Prohibited]). This form should be submitted to the principal of the school via mail or delivered to the principal's office.

Student's Name:	School:
Home Phone:	Email address:
Home Address:	
Preferred method of contact (provide	address, e-mail, or phone number):
Describe the conduct/circumstances lethe complaint.	eading to the complaint, including all pertinent facts supporting
(Attach additional paper, if needed.)	
When did this happen (over what time	e period if continuing or more than once):
(Attach additional paper, if needed.)	

Identify the person(s) whose actions led to the filing of the complaint, and all witnesses or other persons having information that is relevant to the complaint.				
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(Attach additional paper, if needed.)				
Do you have suggestions for resolving this situation? If so, list them here:				
(Attach additional paper, if needed.)				
OTHER INFORMATION:				
• I believe the incident in question was motivated by the following characteristic(s) (Check All That Apply):				
Race				
Sex				
Religion				
National Origin				
Disability				
An imbalance of strength, power, or influence				
Other personal characteristics				
The incident resulted in a threat of suicide by the victim: Yes No				

Attach copies of documents or other evidence that is relevant to the complaint.

I affirm that to the best of my know complete.	wledge, the foregoing information is true, accurate, and
Student :Signature OR	Date:
Parent/Guardian:Signature	Date:
DO NOT WRITE BELOW THIS LINE ***************	**************
Date Grievance Received:	Principal:
Date Reply Delivered:	Principal:
Date Request for Review Received:	Superintendent:
Data Rasnansa ta Raguast Daliyarad	Superintendent